ROLE DESCRIPTION
CHAIR OF THE BOARD

Role Purpose and Summary:

The role of the Chair is to provide leadership to the Board of Directors, ensuring that Make CIC is well governed, financially sustainable, and remains focused on its mission of helping people turn their passions into prosperity. The Chair supports and constructively challenges the executive team, provides leadership to the board and the organisation's strategy, while acting as an ambassador and representing Make CIC.

Make CIC is a place-based community interest company that provides affordable workspace, builds unique commissioned work, and is involved in innovative and exciting programmes of regeneration; with people, culture, and creativity at the heart of everything. The organisation physically operates across the Liverpool city region with a burgeoning national presence.

We're looking for a chair that can provide leadership for the organisation's governing body through the next period in Make's journey. After 14 years trading as a CIC, it's time for the organisation to transition to a model that brings its community more into focus, finds better ways to do business and importantly, has a legal structure that reflects the work that it does today. This is likely to be a more co-operative model, perhaps with a charitable status. Part of the next steps is to digest the information and move forward with the change.

Key responsibilities

1. Lead the Board, ensuring it operates effectively and in accordance with good governance principles.
2. Chair Board meetings, setting agendas with the Chief Executive and ensuring balanced, informed decision-making.
3. Support the Board in setting the strategic direction of Make CIC and monitoring progress against its mission, business plan and objectives.
4. Ensure the organisation works for the benefit of its community of interest and upholds the values.
5. Foster a positive, collaborative relationship with the Chief Executive and Chief Operating Officer, providing support, challenge and appraisal where appropriate.
6. Ensure the Board exercises appropriate oversight of finance, risk, compliance and organisational performance.

7. Encourage active participation from all Directors and help develop an effective and diverse Board.
8. Champion Make CIC externally, building relationships with partners, funders, stakeholders and the wider community.
9. Represent Make CIC at events and formal occasions.
10. Support succession planning and Board development.
11. Ensure Directors fulfil their legal duties and act in the best interests of the organisation.

Job Title	Chairperson
Compensation	Reasonable expenses or a proportionate remuneration package
Term	3 years
Commitment	Between 1 - 2 days a month
Location	Make CIC is based across the Liverpool City Region: (1) Birkenhead, Wirral (2) Vauxhall, Liverpool (3) Huyton Village, Knowsley.
Responsible to	Board of directors